



Notice

City Commission Regular Meeting

7:00 pm

Monday, June 6, 2016

Commission Chambers, Second Floor, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 06-02-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation by Mayor Jim Carruthers of a proclamation declaring June 27, 2016, as *National HIV Testing Day* to Heidi Lovy, Community Health Specialist for Munson Healthcare's Thomas Judd Care Center.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of May 2, 2016, May 5, 2016, May 9, 2016, May 17, 2016, May 23, 2016 and May 31, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)

- b. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a confirming purchase order for unleaded gasoline for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing the renewal of agreements for the city to collect summer taxes for Northwestern Michigan College, Traverse Bay Area Intermediate School District and Traverse City Area Public Schools. (Approval recommended) (Marty Colburn, William Twietmeyer) (5 affirmative votes required)
- e. Consideration of adopting the annual resolution designating bank depositories for City funds and authorizing the City Treasurer/Finance Director to make deposits and invest funds with such depositories. (Adoption recommended) (Marty Colburn, William Twietmeyer).
- f. Consideration of scheduling a public hearing on fiscal year-end budget amendments for June 20, 2016. (Approval recommended) (Marty Colburn, William Twietmeyer)
- g. Consideration of authorizing a service order for service calls on the HVAC systems for the Larry C. Hardy Parking Garage and Old Town Parking Garage and the Parking Services snow melt system. (Approval recommended) (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)
- h. Consideration of approving on-street parking and off-street parking meter rates for trailers and oversized vehicles. (Approval recommended) (Marty Colburn, Rob Bacigalupi)
- i. Consideration of authorizing a contract for the management and marketing of the Festival of Trains Event. (Approval recommended) (Marty Colburn) (5 affirmative votes required)

- j. Consideration of introducing an amendment to the Traverse City Code of Ordinances which clarifies Coast Guard City Committee member voting rights and retitles the name of the committee to Traverse City Coast Guard City Committee. (Introduction and schedule for possible enactment on June 20, 2016 recommended) (Marty Colburn, Benjamin Marentette)
- k. Consideration of adopting a resolution recommending approval of a request for a new Winery Tasting Room License from Shady Lane Partners, LLC, and authorizing the City Clerk to issue a registration for operation of the license at 215 E. Front Street. (Adoption and approval recommended) (Marty Colburn, Benjamin Marentette)
- l. Consideration of authorizing a purchase order for signage in connection with multi-space pay stations. (Approval recommended) (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of amending the option to purchase and exercising the option at 145 West Front Street. (Approval recommended) (Marty Colburn) (5 affirmative votes required)
- b. Consideration of various actions in connection with the Fiscal Year 2016-2017 Budgets, including the City of Traverse City, Traverse City Light and Power, and Downtown Development Authority:
 - 1. Consideration of adopting a Resolution Waiving the Property Tax Administration Fee for Fiscal Year 2016-2017. (Marty Colburn)

2. Consideration of adopting a Resolution Certifying the Tax Levy for the Downtown Development Authority for Fiscal Year 2016-2017. Fiscal Year 2016-2017. (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)
3. Consideration of adopting a Resolution Adopting the Downtown Development Authority Budget for Fiscal Year 2016-2017. (Marty Colburn, Robert Bacigalupi) (5 affirmative votes required)
4. Consideration of adopting a Resolution Certifying the Tax Levy for the City of Traverse City for Fiscal Year 2016-2017. (Marty Colburn) (5 affirmative votes required)
5. Consideration of adopting a Resolution Certifying the Tax Levy for Act 345 Police and Fire Pension System for Fiscal Year 2016-2017. (Marty Colburn) (5 affirmative votes required)
6. Consideration of adopting a Resolution Approving the Traverse City Light and Power Budget and Capital Improvement Plan for Fiscal Year 2016-2017. (Marty Colburn, Tim Arends) (5 affirmative votes required)
7. Consideration of adopting a Resolution Approving the Traverse City Comprehensive Budget for Fiscal Year 2016-2017. (Marty Colburn) (5 affirmative votes required)
8. Consideration of adopting a Resolution Adopting the Traverse City Capital Improvements Plan and Capital Projects Fund for Fiscal Year 2016-2017. (Marty Colburn) (5 affirmative votes required)

4. New Business

- a. Consideration of a request from Commission Gary Howe for the City Commission to adopt a resolution in support of the Charter Township of Garfield's request that the State of Michigan convey a 40-acre parcel southwest of the Commons Natural Area to the township. (Commissioner Gary Howe)

- b. Consideration of authorizing an out-of-scope services agreement with CH2M, the operator of the City's Wastewater Treatment Plant, for it to propose revisions to the City's Sewer Ordinance and other documents and processes to comply with new federal regulations. (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of approving an amendment to the Aircraft and Rescue Firefighting Agreement with the Northwest Regional Airport, which extends the agreement for the Fire Department to provide rescue and firefighting services at the Cherry Capital Airport for a period of six months. (Marty Colburn, Jim Tuller) (5 affirmative votes required)

5. Appointments

- a. Consideration of appointment of two members to the Historic Districts Commission. (Mayor Pro Tem Ross Richardson; Chair, Commissioner Brian Haas, Commissioner Amy Shamroe, Katie Zeits)
- b. Consideration of appointment by the City Commission of one of its members to the Traverse City and Charter Township of Garfield Recreational Authority Board. (Marty Colburn, Katie Zeits)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.

1. Reports from members of the Commission serving on boards.
 2. Minutes of the Planning Commission meetings of March 1, 2016, and April 5, 2016.
 3. Minutes of the Traverse City Light and Power Board meetings of April 12, 2016, and April 26, 2016.
 4. Minutes of the United States Coast Guard Committee meeting of April 7, 2016.
 5. Minutes of the Act 345 Retirement System meeting of February 24, 2016.
 6. Certification of the City's contribution to the Act 345 Retirement System from the City Treasurer/Finance Director dated June 1, 2016.
 7. Quarterly Financial Report from the City Treasurer/Finance Director for the third quarter which ended March 31, 2016.
- e. Reports and correspondence from non-City officials.
1. Resolution of the Leelanau County Board of Commissioners expressing appreciation to local units of government, specifically the Traverse City Fire Department, for keeping residents of Leelanau County safe and secure.
 2. April 2016 Monthly Operations Report for the Wastewater Treatment Plant from CH2M.

7. Public Comment

- a. Reserved.

None.

- b. General.

- c. Mayor and City Commissioners.

8. Adjournment

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